

# Research Terms of Reference

Economic Security Assessment Along the Contact Line

UKR1901

Ukraine

February 2019

V01

**REACH** Informing more effective humanitarian action

## 1. Executive Summary

<b>Country of intervention</b>	Ukraine		
<b>Type of Emergency</b>	<input type="checkbox"/> Natural disaster	<input checked="" type="checkbox"/> Conflict	
<b>Type of Crisis</b>	<input type="checkbox"/> Sudden onset	<input type="checkbox"/> Slow onset	<input checked="" type="checkbox"/> Protracted
<b>Mandating Body/ Agency</b>	ECHO		
<b>Project Code</b>	64 iAHT		
<b>Overall Research Timeframe</b>	08/02/2019 to 30/04/2019		
<b>Research Timeframe</b>	1. Start collect data: 08/02/2019	5. Preliminary presentation: 30/03/2019	
<i>(TBD)</i>	2. Data collected: 28/02/2019	6. Outputs sent for validation: 30/03/2019	
	3. Data analysed: 15/03/2019	7. Outputs published: 30/04/2019	
	4. Data sent for validation: 07/03/2019	8. Final presentation: 30/04/2019	
<b>Number of assessments</b>	<input checked="" type="checkbox"/> Single assessment (one cycle)		
	<input type="checkbox"/> Multi assessment (more than one cycle)		
<b>Humanitarian milestones</b>	<b>Milestone</b>	<b>Deadline</b>	
	<input type="checkbox"/> Donor plan/strategy		
	<input type="checkbox"/> Inter-cluster plan/strategy		
	<input checked="" type="checkbox"/> Cluster plan/strategy	Programming for 2019/2020	
	<input type="checkbox"/> NGO platform plan/strategy		
	<input type="checkbox"/> Other (Specify):		
<b>Audience Type &amp; Dissemination</b>	<b>Audience type</b>	<b>Dissemination</b>	
	<input checked="" type="checkbox"/> Strategic	<input checked="" type="checkbox"/> General Product Mailing (e.g. mail to NGO consortium; HCT participants; Donors)	
	<input checked="" type="checkbox"/> Programmatic	<input checked="" type="checkbox"/> Cluster and Sub-clusters Mailing (Education, Shelter and WASH) and presentation of findings at next cluster meeting	
	<input checked="" type="checkbox"/> Operational	<input checked="" type="checkbox"/> Presentation of findings (e.g. at HCT meeting; Cluster meeting)	
	<input type="checkbox"/> [Other, Specify]	<input checked="" type="checkbox"/> Website Dissemination (Relief Web & REACH Resource Centre)	
		<input type="checkbox"/> [Other, Specify]	

<b>Detailed dissemination plan required</b>	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
<b>General Objective</b>	To evaluate changes in the employment, income and spending patterns of households in conflict affected areas of eastern Ukraine since the 2018 REACH Winter Assessment in order to inform humanitarian actors engaging in livelihoods or cash-based programming.			
<b>Specific Objective(s)</b>	<ol style="list-style-type: none"> <li>1. Analyse the evolution of macro and micro economic indicators concerning household employment, income and spending from secondary data sources and state statistics.</li> <li>2. Compare the evolution of the economic situation of Donetsk and Luhansk to the overall situation in Ukraine</li> <li>3. Monitor changes in household economic security of populations living along the contact line by comparing primary data collection in areas within 20km of the contact line to data collected by REACH in the Winter of 2018.</li> <li>4. Identify main barriers faced by households near the contact line to accessing markets and financial services</li> </ol>			
<b>Research Questions</b>	<ol style="list-style-type: none"> <li>1. How have regional and national economic indicators concerning household employment, income and spending evolved since the beginning of the conflict?</li> <li>2. How do economic indicators concerning household employment, income and spending vary between Donetsk and Luhansk GCA, the overall Ukraine situation and other eastern Ukrainian regions?</li> <li>3. How have household income and sources of income evolved for populations living along the contact line since February 2018?</li> <li>4. How have household expenditures evolved for populations living along the contact line since February 2018?</li> <li>5. How has food security evolved for populations living along the contact line since February 2018</li> <li>6. What are the main barriers for people accessing cash and markets along the contact line?</li> </ol>			
<b>Geographic Coverage</b>	<p><i>All Ukraine, Donetsk, Luhansk, Dnipro, Kharkiv and Zaphorizha for the secondary data review</i></p> <p><i>Settlements within 20km of the contact line for the household survey</i></p>			
<b>Secondary data sources</b>	<ul style="list-style-type: none"> <li>• ACTED. Market Monitoring Data, 2017-2018</li> <li>• Food Security and Livelihoods Cluster Ukraine. Food Security &amp; Socio-Economic Situation, 2018</li> <li>• FAO. Socioeconomic Impact and Needs Assessment, 2018</li> <li>• World Bank. Socio-Economic Impacts of Internal Displacement and Veteran Return, 2017</li> <li>• IOM. National Monitoring System Report on the Situation of Internally Displaced Persons. 2018</li> <li>• Ukraine State Statistics Services. Labour market, employment and income statistics</li> <li>• Regional State Statistics Services. Labour market, employment and income statistics</li> </ul>			

	<ul style="list-style-type: none"> <li>German Advisory Group. The effect of company seizures and trade suspension in Donbas, 2017</li> <li>World Bank. Ukraine Economic Update, 2018</li> <li>REACH. Winter Assessment, 2018</li> <li>REACH. Thematic Assessment on Labour Markets and Enterprises, 2017</li> <li>Ukrainian State Statistics Service</li> <li>WFP. Socio-Economic Trend Analysis. 2018</li> <li>WFP. Socio-Economic and Market Review. 2018</li> </ul>				
<b>Population(s)</b>	<input type="checkbox"/>	IDPs in camp	<input type="checkbox"/>	IDPs in informal sites	
<i>Select all that apply</i>	<input type="checkbox"/>	IDPs in host communities	<input type="checkbox"/>	IDPs [Other, Specify]	
	<input type="checkbox"/>	Refugees in camp	<input type="checkbox"/>	Refugees in informal sites	
	<input type="checkbox"/>	Refugees in host communities	<input type="checkbox"/>	Refugees [Other, Specify]	
	X	Host communities	x	Conflict affected populations, including Returnees	
<b>Stratification</b> <i>Select type(s) and enter number of strata</i>	X	Geographical #: 4 Population size per strata is known? X Yes <input type="checkbox"/> No	x	Group #: 1 Population size per strata is known? X Yes <input type="checkbox"/> No	<input type="checkbox"/> [Other Specify]#: __ Population size per strata is known? <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Data collection tool(s)</b>	x	Structured (Quantitative)		<input type="checkbox"/> Semi-structured (Qualitative)	
	<b>Sampling method</b>			<b>Data collection method</b>	
<b>Structured data collection tool # 1</b> <i>Select sampling and data collection method and specify target # interviews</i>	<input type="checkbox"/> Purposive <input type="checkbox"/> Probability / Simple random <input type="checkbox"/> Probability / Stratified simple random <input checked="" type="checkbox"/> Probability / Cluster sampling <input type="checkbox"/> Probability / Stratified cluster sampling <input type="checkbox"/> Two-Stage cluster random sampling			<input type="checkbox"/> Key informant interview (Target #): <input type="checkbox"/> Group discussion (Target #): <input checked="" type="checkbox"/> Household interview (Target #):1,508 <input type="checkbox"/> Individual interview (Target #): <input type="checkbox"/> Direct observations (Target #): <input type="checkbox"/> [Other, Specify] (Target #):	
<b>Semi-structured data collection tool (s) # 1</b>	<input type="checkbox"/> Purposive <input type="checkbox"/> Snowballing <input type="checkbox"/> [Other, Specify]			<input type="checkbox"/> Key informant interview (Target #): <input type="checkbox"/> Individual interview (Target #):_____ <input checked="" type="checkbox"/> Focus group discussion (Target #):155 <input type="checkbox"/> [Other, Specify] (Target #):_____ 	
<b>Target level of precision if probability sampling</b>	95% level of confidence			7% margin of error	
<b>Data management platform(s)</b>	x	IMPACT		<input type="checkbox"/> UNHCR	
	<input type="checkbox"/>	[Other, Specify]			
<b>Expected output type(s)</b>	<input type="checkbox"/>	Situation overview #: __	x	Report #: 01	<input type="checkbox"/> Profile #: __
	X	Presentation (Preliminary findings) #:	x	Presentation (Final) #: 01	<input type="checkbox"/> Factsheet #: __
	<input type="checkbox"/>	Interactive dashboard #:_	<input type="checkbox"/>	Webmap #: __	<input type="checkbox"/> Map #: __
<b>Access</b>	x	Public (available on REACH resource center and other humanitarian platforms)			

	<input type="checkbox"/>	Restricted (bilateral dissemination only upon agreed dissemination list, no publication on REACH or other platforms)
<b>Visibility</b> <i>Specify which logos should be on outputs</i>		<i>Cash Working Group, ACTED, Save, FSC</i>

## 2. Rationale

The eastern region of Ukraine will move into its sixth year of armed conflict in 2019. The hostilities began in 2014 and are concentrated around the contact line separating the government controlled areas (GCA) and non-government controlled areas (NGCA) of Donetsk and Luhansk oblasts (see Geographical Classifications). Despite two ceasefire agreements (Minsk I and II) signed in 2014 and 2015, ongoing instability continues to affect the surrounding population, sustaining humanitarian needs according to the 2018 Humanitarian Needs Overview (HNO).<sup>1</sup> The HNO highlighted that since the beginning of the conflict, 4.4 million people have been affected by the crisis and 3.4 million people are in need of humanitarian assistance.<sup>2</sup> The Office of the United Nations High Commissioner of Human Rights (OHCHR) reported that between April 2014 and May 2018 there have been 2,725 civilian deaths due to the conflict and estimated that the number of civilians who have been injured by the conflict is likely between 7,000 and 9,000.<sup>3</sup>

As the conflict is now protracted, affected populations remain vulnerable to the long term consequences of the crisis. Active conflict is most highly concentrated along the LoC, posing significant protection risks and creating ongoing humanitarian needs for these populations including exposure to significant security risks due to regular shelling, unexploded ordnances (UXO) and landmines causing significant damage to critical infrastructure and restrictions on movement. Additionally, the contact line has isolated much of the population from highly populated urban centres in NGCA cutting off GCA populations from basic services, livelihoods opportunities and family and friend networks<sup>4</sup>, further contributing to increasing humanitarian needs in areas closest to the LoC.

The secondary effects of the conflict are related to the socio-economic disintegration of the the region due to the line of contact which separates the urban centres of NGCA to the peripheries in GCA. As a result of the restrictions on the movement of goods and services in the Donbas, the overall economy of Donetsk and Luhansk has experienced a severe downturn. The gross regional product of Donetsk and Luhansk has still not recovered to its pre-conflict levels<sup>5</sup> and the economic prospects of the region remain low due to ongoing clashes and other conflict related disruption, notably due to the maritime restrictions on the Kerch strait.

As the dynamics of the crisis change in the protracted phase, there remains an information gap surrounding what effect protracted conflict has had on livelihoods year-to-year. This assessment will fill this gap by continuing to monitor the conflict's impact on household's economic security, this assessment will measure changes of some of the key socio-economic indicators at the household level to inform cash based programming in the priority areas of the Humanitarian Response Plan (HRP) areas within 20km of the contact line.

## 3. Methodology

### 3.1. Methodology overview

The assessment will adopt a mixed methods approach that incorporates a comprehensive secondary data review and a household survey of urban and rural populations living along the contact line. The household survey will target all household

<sup>1</sup> United Nations Office for the Coordination of Humanitarian Affairs (OCHA), 2018. Humanitarian Needs Overview Ukraine. Available [online](#).

<sup>2</sup> *Ibid.*

<sup>3</sup> Office of the United Nations High Commissioner of Human Rights (OHCHR), 2018, Report on Human Rights in Ukraine. Available [online](#).

<sup>4</sup> REACH, 2017. Area Based Assessment. Available [online](#).

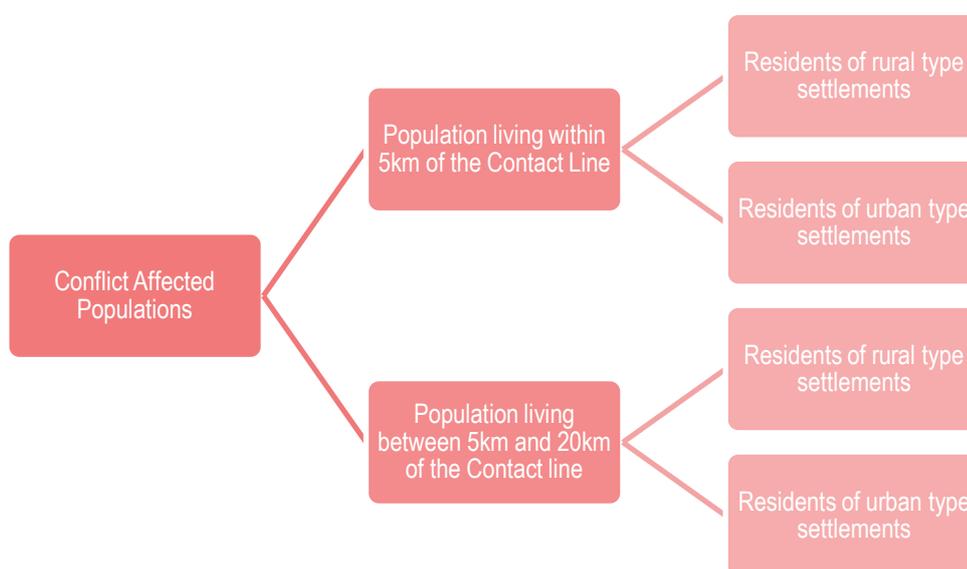
<sup>5</sup> WFP, 2018. Socio-economic and market analysis overview presentation. Available [online](#).

living within 20km of the line of contact line disaggregating them by urban and rural settlement typologies based on official Ukrainian classification, and by proximity to the LoC, separating cities and villages within 5km of the LoC and those between 5km and 20km. The household component will seek to track changes in household income and expenditure patterns, changes in food security and employment through primary household data collection and review of official statistics from the State Statistics of Ukraine. The secondary data review will focus on comparing a set of key macro-economic indicators relating to household income, spending and access to markets since 2013 in Donetsk and Luhansk against Ukraine and other regions.

### 3.2 Population of interest

People living in cities and villages within 20km of the line of contact (LoC).

Figure 1. Population of Interest



### 3.3 Secondary data review

The secondary data review will include a comprehensive analysis of the available data from humanitarian actors and state statistics services of Ukraine and regional administration.

REACH will review the following secondary data:

Organisation	Title
ACTED	Market Monitoring Data, 2017-2018
Food Security Cluster	Food Security & Socio-Economic Situation, 2018
FAO	Socioeconomic Impact and Needs Assessment, 2018
World Bank	Socio-Economic Impacts of Internal Displacement and Veteran Return, 2017
IOM	National Monitoring System Report on the Situation of Internally Displaced Persons. 2018
Ukraine State Statistics Services	Labor market, employment and income statistics
Regional State Statistics Services	Labor market, employment and income statistics

German Advisory Group	The effect of company seizures and trade suspension in Donbas, 2017
World Bank	Ukraine Economic Update, 2018
REACH	Winter Assessment, 2018
REACH	Thematic Assessment on Labor Markets and Enterprises, 2017

### 3.4 Primary Data Collection

#### Household Survey

Primary data will be collected through a household survey of 820 households in government controlled areas of Donetsk and Luhansk Oblasts. Within the region, households will be selected through a stratified sample (95% confidence interval, 7% margin of error for each stratum) with the following strata:

<b>&lt;5 km area</b>	Rural	206
	Urban	206
<b>5-20 km area</b>	Rural	202
	Urban	206
<b>TOTAL</b>		<b>820</b>

More specifically, population data will be taken from the official population data provided by the State Statistics Service of Ukraine updated on a yearly basis using birth, death and migration data. This data will be used to weight a computerized random point selection within each region using QGIS, meaning that within each stratum, areas with higher density are proportionally more likely to be selected for interview, thereby reducing the likelihood of a computer-selected point being in an uninhabited area. Enumerators on the ground will identify the household at each selected point or locate the nearest household to the point to conduct data collection in the case that the randomly selected location is uninhabited.

Data will be collected using the KOBO platform, and enumerators will be trained prior to data collection in the use of KOBO as well as interviewing techniques and issues of protection of vulnerable populations.

This assessment will in-so-far as possible I repeat the same questions asked as part of the 2018 Winter Assessment in order to track indicators across time.

#### Focus Group Discussions

Based on REACH best practice, the assessment will use focus group discussions with enumerators to qualify some of the findings based on their perception and discussions with respondents to capture information which might not have been integrated in the questionnaire. These will take place in the REACH bases after each day of data collection. The team leaders will ask a set of pre-defined and open ended questions to capture the perspectives of enumerators within the assessment. One separate FGD will be conducted about each assessed settlement for a total of 155 FGDs.

### 3.5 Data Processing & Analysis

Secondary data will be analysed by REACH staff prior to conducting primary data collection to identify gaps and shape the direction for the primary assessment. This gap analysis will include analysis of the comparability of data collected by the various humanitarian actors, including REACH data.

In terms of primary data, REACH staff will work closely with the food security and livelihoods cluster to design the HH questionnaire based on its experience and operational needs.

Primary data will be entered into Excel instantaneously from Kobo Toolbox. During primary data collection, the REACH Assessment Officer will review the data daily to ensure collection methodology is being followed by enumerators and investigate any extreme outliers or other problematic data, including ensuring the sampling methodology is being carried out in accordance with the sampling plan. The Assessment Officer will keep a log of any changes, including cleaning of data.

### Analytical Framework

The main lense of analysis will focus on the geographic stratification from the research and compare it against the results of the 2018 Winter Assessment.

## 3. Roles and responsibilities

Table 2: Description of roles and responsibilities

<i>Task Description</i>	Responsible	Accountable	Consulted	Informed
<i>Research design</i>	Assessment Officer	Assessment Officer	Country Focal Point	HQ, Partners
<i>Secondary Data Review</i>	Assessment Officer	Assessment Officer	Country Focal Point	
<i>Questionnaire adjustment</i>	Assessment Officer	Country Focal Point	HQ, Partners	
<i>Data Collection</i>	Area coordinator	Area Coordinator	Country Focal Point	HQ, Partners
<i>Data Cleaning</i>	Data Analyst	Data Analyst	HQ	
<i>Data Analysis</i>	Data Analyst	Data Analyst	HQ, Partners	
<i>Reporting</i>	Assessment Officer	Assessment Officer	Country Focal Point	HQ
<i>Draft Review</i>	Country Focal Point	Country Focal Point	HQ, Partners	
<i>Report Validation</i>	Country Focal Point	Country Focal Point	Global Coordinator	HQ

**Responsible:** the person(s) who executes the task

**Accountable:** the person who validates the completion of the task and is accountable of the final output or milestone

**Consulted:** the person(s) who must be consulted when the task is implemented

**Informed:** the person(s) who need to be informed when the task is completed

## 4. Data Analysis Plan

See Annex 1

## 5. Data Management Plan

Administrative Data			
Research Cycle name	<i>Economic Security Assessment</i>		
Project Code	<i>64 iAHI</i>		
Donor	<i>ECHO</i>		
Project partners	<i>Food Security Cluster, FAO</i>		
Research Contacts	Jeremy Wetterwald - Country Focal Point (CFP); <a href="mailto:jeremy.wetterwald@reach-initiative.org">jeremy.wetterwald@reach-initiative.org</a> Katherine Henshaw – Assessment Officer <a href="mailto:Katherine.henshaw@reach-initiative.org">Katherine.henshaw@reach-initiative.org</a>		
Data Management Plan Version	<i>Date: 04/03/2018</i>	<i>Version: 01</i>	
Related Policies	<i>IMPACT Research Cycle Guidelines 2017</i> <i>IMPACT Data Protection Policy 2017</i>		
Documentation and Metadata			
What documentation and metadata will accompany the data? <i>Select all that apply</i>	<input checked="" type="checkbox"/>	Data analysis plan	<input checked="" type="checkbox"/> Data Cleaning Log, including: <input checked="" type="checkbox"/> Deletion Log <input checked="" type="checkbox"/> Value Change Log
	<input type="checkbox"/>	Code book	<input type="checkbox"/> Data Dictionary
	<input type="checkbox"/>	Metadata based on HDX Standards	<input type="checkbox"/> [Other, Specify]
Ethics and Legal Compliance			
Which ethical and legal measures will be taken?	<input checked="" type="checkbox"/>	Consent of participants to participate	<input checked="" type="checkbox"/> Consent of participants to share personal information with other agencies
	<input checked="" type="checkbox"/>	No collection of personally identifiable data will take place	<input checked="" type="checkbox"/> Gender, child protection and other protection issues are taken into account
	<input checked="" type="checkbox"/>	All participants reached age of majority	<input type="checkbox"/> [Other, Specify]
Who will own the copyright and Intellectual Property Rights for the data that is collected?	IMPACT		
Storage and Backup			
Where will data be stored and backed up during the research?	<input checked="" type="checkbox"/>	IMPACT/REACH Kobo Server	<input type="checkbox"/> Other Kobo Server:
	<input type="checkbox"/>	IMPACT Global Physical / Cloud Server	<input checked="" type="checkbox"/> Country/Internal Server
	<input type="checkbox"/>	On devices held by REACH staff	<input type="checkbox"/> Physical location
	<input type="checkbox"/>	[Other, Specify]	
Which data access and security measures have been taken?	<input type="checkbox"/>	Password protection on devices/servers	<input checked="" type="checkbox"/> Data access is limited to REACH staff
	<input type="checkbox"/>	Form and data encryption on data collection server	
	<input type="checkbox"/>	[Other, Specify]	
Preservation			
Where will data be stored for long-term preservation?	<input checked="" type="checkbox"/>	IMPACT / REACH Global Cloud / Physical Server	<input type="checkbox"/> OCHA HDX
	<input checked="" type="checkbox"/>	REACH Country Server	<input type="checkbox"/> [Other, Specify]
Data Sharing			

Will the data be shared publically?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No, only with mandating agency / body
Will all data be shared?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No, only anonymized/ cleaned/ consolidated data will be shared
	<input type="checkbox"/>	No, [Other, Specify]		
Where will you share the data?	<input checked="" type="checkbox"/>	REACH Resource Centre	<input type="checkbox"/>	OCHA HDX
	<input checked="" type="checkbox"/>	Humanitarian Response	<input checked="" type="checkbox"/>	ReliefWeb
<b>Responsibilities</b>				
Data collection	<i>Svitlana Vershynina, Senior Assessment Officer, svitlana.vershynina@reach-initiative.org</i>			
Data cleaning	<i>Yaroslav Smirnov, Senior GIS and Database Officer, kyiv.senior-gis@reach-initiative.org</i>			
Data analysis	<i>Nicholas Archdeacon, Assessment Manager, nicholas.archdeacon@reach-initiative.org</i>			
Data sharing/uploading	<i>Nicholas Archdeacon, Assessment Manager, nicholas.archdeacon@reach-initiative.org</i>			

## 6. Monitoring & Evaluation Plan

- Please complete the M&E Plan column in the table and use the corresponding Tools in the Monitoring & Evaluation matrix to implement the plan during the research cycle.

IMPACT Objective	External M&E Indicator	Internal M&E Indicator	Focal point	Tool	Will indicator be tracked?
<b>Humanitarian stakeholders are accessing IMPACT products</b>	Number of humanitarian organisations accessing IMPACT services/products	# of downloads of x product from Resource Center	Country request to HQ	User_log	<input checked="" type="checkbox"/> Yes
		# of downloads of x product from Relief Web	Country request to HQ		<input checked="" type="checkbox"/> Yes
		# of downloads of x product from Country level platforms	Country team		<input type="checkbox"/> Yes
	Number of individuals accessing IMPACT services/products	# of page clicks on x product from REACH global newsletter	Country request to HQ		<input checked="" type="checkbox"/> Yes
		# of page clicks on x product from country newsletter, sendingBlue, bit.ly	Country team		<input checked="" type="checkbox"/> Yes
		# of visits to x webmap/x dashboard	Country request to HQ		<input type="checkbox"/> Yes
<b>IMPACT activities contribute to better program implementation and coordination of the humanitarian response</b>	Number of humanitarian organisations utilizing IMPACT services/products	# references in HPC documents (HNO, SRP, Flash appeals, Cluster/sector strategies)	Country team	Reference_log	<i>All cluster/sector strategies</i>
		# references in single agency documents			<i>Food Security</i>
<b>Humanitarian stakeholders are using IMPACT products</b>	Humanitarian actors use IMPACT evidence/products as a basis for decision making, aid planning and delivery	Perceived relevance of IMPACT country-programs	Country team	Usage_Feed back and Usage_Survey template	<i>Usage survey to be conducted with humanitarian actors and NGOs (in December 2019)</i>
		Perceived usefulness and influence of IMPACT outputs			
		Recommendations to strengthen IMPACT programs			
	Number of humanitarian documents (HNO, HRP,	Perceived capacity of IMPACT staff			
		Perceived quality of outputs/programs			

	cluster/agency strategic plans, etc.) directly informed by IMPACT products	Recommendations to strengthen IMPACT programs			
<b>Humanitarian stakeholders are engaged in IMPACT programs throughout the research cycle</b>	Number and/or percentage of humanitarian organizations directly contributing to IMPACT programs ( <i>providing resources, participating to presentations, etc.</i> )	# of organisations providing resources (i.e.staff, vehicles, meeting space, budget, etc.) for activity implementation	Country team	Engagement_log	x Yes
		# of organisations/clusters inputting in research design and joint analysis			x Yes
		# of organisations/clusters attending briefings on findings;			x Yes

## ANNEX 1: DATA ANALYSIS PLAN

IN #	Questionnaire Question	Instructions	Option 1	Option 2	Option 3	Option 4	Option 5	Option 6	Option 7	Option 8	Option 9	Option 10	Option 11	Option 12	Option 13
A1	Sex	select_one	Male	Female											
A2	How old are you?	integer	n/a												
B1	What is the sex of the HH head?	select_one	Male	Female											
B2	What is the marital status of the HH head?	select_one	Married	Widowed	Single	Divorced	Unmarried but living together								
B3	Does the HH head have a vulnerability?	select_multiple	No	Disability (official)	Disability (unofficial)	Veteran of war/ATO (official); Veteran of war/ATO (unofficial)	Single parent (official)	Single parent (unofficial)	Family with more than 3 children (officially)	Family with more than 3 children (unofficial)	Family with foster children	Pensioner	Chronic illness which affects quality of life	Other (specify)	
B4	What type of disability does the HH head have?	select_multiple	Physical	Auditory (ex: deafness)	Visual (ex: blindness)	Mental	Other (specify)	Refuse to answer							
B5	In which group of disability is the HH head classified?	select_multiple	I group	II group	III group	Disability from childhood	Does not have official status								
B6	Which of these descriptions best describes your situation (in the last seven days)?	select_one	In paid work (employee; self employed; working for family business)	In education	even if on vacation (not paid for by employer)	Unemployed and actively looking for a job	Unemployed; wanting a job but not actively looking for a job	Permanently sick or disabled	Retired or pensioner (including sick person)	In community or military service	Doing housework	looking after children or other persons	Other (specify)		
B7	Why is HH head unemployed?	select_multiple	Lack of relevant vacancies in the settlement	Cost cutting	End of the contract	Closing the enterprise	Health reasons	Personal/family reasons	Receiving education	Taking care of children	Taking care of elderly	Other (specify)			
B8	Has the HH head actively looked for employment in the last 30 days?	select_one	Yes	No	Don't know	Refuse to answer									
B9	If the HH head received an offer for employment, would they be available to begin working in the next 2 weeks?	select_one	Yes	No	Don't know	Refuse to answer									
B10	In what settlement is HH the head employed?	select_one	Current settlement	Donetsk GCA	Donetsk NGCA	Luhansk GCA	Luhansk NGCA	Other oblasts of Ukraine	Out of Ukraine	Refuse to answer					
B11	Choose the raion, please	select_one													
B12	Choose the settlement, please	select_one													
B13	In which sector is the Head of Household employed?	select_multiple	agriculture	trade	industry	transportation	mines	education	health care	public administration	service	construction	IT	social service	Other (specify)
B14	On a typical day, how many hours does the HH member engage in the following activities? a. Paid employment	integer	n/a												
B15	b. Unpaid employment	integer	n/a												
B16	c. Housework/chores	integer	n/a												
B17	d. Caring for Household members	integer	n/a												
B18	e. Education	integer	n/a												
B19	Is your HH head eligible to get Gov pension?	select_one	Yes	No	Don't know	Refuse to answer									
B20	Did your HH head get GOV pension?	select_one	Yes	No	Don't know	Refuse to answer									
B21	How does your HH head receive pension payments?	select_one	Post office	Delivered by social worker	Postal service	Bank	Family collects	Other (specify)							
B22	Did your HH head miss Gov pension?	select_one	Yes up to 1 week	Yes 1 week	Yes 2 weeks	Yes 1 month	Yes more than 1 month	No							
B23	Why did you miss Gov pension?	select_multiple	Illness	Lack of documentation	Transport unavailable/unaffordable	Have to pass through GCA checkpoint	Don't want to register	Suspended by gov	No Payment	Other (specify)					
B24	Has the HH head received an increase in pension payments since October 2017?	select_one	No increase	< 500 UAH/month	500-1000 UAH/month	> 1000 UAH/month	Refuse to answer								

B25	Did the increase in pension cover increasing prices?	select_one	Yes	No	Don't know	Refuse to answer									
B26	Since receiving an increase in pension payments, what has the additional money helped to purchase?	select_multiple	Purchased more/better food	Purchased NFIs	Repayed debt	Purchased medication	Repaired/improved housing	Other (specify)	Refuse to answer	Not increased					
B27	Is your HH head eligible to get benefit payments?	select_one	Yes	No	Don't know	Refuse to answer									
B28	Did your HH head get benefit payments?	select_one	Yes	No	Don't know	Refuse to answer									
B29	How does your HH head receive benefit payments?	select_multiple	Post office	Delivered by social worker	Postal service	Bank	Family collects	Other (specify)							
B30	Has your HH head missed benefit payments in last 3 months?	select_one	Yes up to 1 week	Yes 1 week	Yes 2 weeks	Yes 1 month	Yes more than 1 month	No							
B31	If yes, why?	select_multiple	Illness	Lack of documentation	Transport unavailable/unaffordable	Have to pass through GCA checkpoint	Don't want to register	Suspended by gov	No Payment	Other (specify)					
B32	What is the level of education of the HH head?	select_one	I stage of school education	II stage of school education	III stage of school education	Professional educational	University	PhD							
C1	What is the sex of the HH member?	select_one	Male	Female											
C2	Does the HH member have a vulnerability?	select_multiple	No	Disability (official)	Disability (unofficial)	Veteran of war/ATO (official)	Veteran of war/ATO (unofficial)	Single parent (official)	Single parent (unofficial)	Family with more than 3 children (officially)	Family with more than 3 children (unofficial)	Family with foster children	Pensioner	Chronic illness which affects quality of life	Other (specify)
C3	What type of disability does the HH member have?	select_multiple	Physical	Auditory (ex: deafness)	Visual (ex: blindness)	Mental	Other (specify)	Refuse to answer							
C4	In which group of disability is the HH member classified?	select_multiple	I group	II group	III group	Disability from childhood	Does not have official status								
C5	Does the HH member have a social worker?	select_one	Is not needed	Needed; entitled and has	Needed; entitled and doesn't have	Needed; is not entitled	doesn't have								
C6	Which of these descriptions best describes your situation (in the last seven days)?	select_one	In paid work (employee; self employed; working for family business)	In education	even if on vacation (not paid for by employer)	Unemployed and actively looking for a job	Unemployed; wanting a job but not actively looking for a job	Permanently sick or disabled	Retired or pensioner (including sick person)	In community or military service	Doing housework	looking after children or other persons	Other (specify)		
C7	Why is HH member unemployed?	select_multiple	Lack of relevant vacancies in the settlement	Cost cutting	End of the contract	Closing the enterprise	Health reasons	Personal/family reasons	Receiving education	Taking care of children	Taking care of elderly	Other (specify)			
C8	Has the HH member actively looked for employment in the last 30 days?	select_one	Yes	No	Don't know	Refuse to answer									
C9	If the HH member received an offer for employment, would they be available to begin working in the next 2 weeks?	select_one	Yes	No	Don't know	Refuse to answer									
C10	In what settlement is the HH member employed?	select_one	Current settlement	Donetsk GCA	Donetsk NGCA	Luhansk GCA	Luhansk NGCA	Other oblasts of Ukraine	Out of Ukraine	Refuse to answer					
C11	Choose the raion, please	select_one													
C12	Choose the settlement, please	select_one													
C13	In which sector is the HH member employed?	select_multiple	agriculture	trade	industry	transportation	mines	education	health care	public administration	service	construction	IT	social service	Other (specify)
C14	On a typical day, how many hours does the HH member engage in the following activities? 1. Paid employment	integer	n/a												
C15	2. Unpaid employment (ex. Family enterprise or farm)	integer	n/a												
C16	3. Housework/chores	integer	n/a												
C17	4. Caring for Household members	integer	n/a												
C18	5. Education	integer	n/a												

C19	Is your HH member eligible to get Gov pension?	select_one	Yes	No	Don't know	Refuse to answer												
C20	Did your HH member get Gov pension?	select_one	Yes	No	Don't know	Refuse to answer												
C21	How does your HH member receive pension payments?	select_one	Post office	Delivered by social worker	Postal service	Bank	Family collects	Other (specify)										
C22	Did your HH member miss Gov pension?	select_one	Yes up to 1 week	Yes 1 week	Yes 2 weeks	Yes 1 month	Yes more than 1 month	No										
C23	Why did HH member miss Gov pension?	select_multiple	Illness	Lack of documentation	Transport unavailable/unaffordable	Have to pass through GCA checkpoint	Don't want to register	Suspended by gov	No Payment	Other (specify)								
C24	Has the HH member received an increase in pension payments since October 2017?	select_one	No increase	< 500 UAH/month	500-1000 UAH/month	> 1000 UAH/month	Refuse to answer											
C25	Did the increase in pension cover increasing prices?	select_one	Yes	No	Don't know	Refuse to answer												
C26	Since receiving an increase in pension payments, what has the additional money helped to purchase?	select_multiple	Purchased more/better food	Purchased NFIs	Repayed debt	Purchased medication	Repaired/improved housing	Other (specify)	Refuse to answer	Not increased								
C27	Is the HH member eligible to get benefit payments?	select_one	Yes	No	Don't know	Refuse to answer												
C28	Did the HH member get benefit payments?	select_one	Yes	No	Don't know	Refuse to answer												
C29	How does the HH member receive benefit payments?	select_multiple	Post office	Delivered by social worker	Postal service	Bank	Family collects	Other (specify)										
C30	Has the HH member missed benefit payments in last 3 mo?	select_one	Yes up to 1 week	Yes 1 week	Yes 2 weeks	Yes 1 month	Yes more than 1 month	No										
C31	If yes, why?	select_multiple	Illness	Lack of documentation	Transport unavailable/unaffordable	Have to pass through GCA checkpoint	Don't want to register	Suspended by gov	No Payment	Other (specify)								
C32	Does the HH member receive formal education?	select_one	No	Kindergarten	I stage of school education	II stage of school education	III stage of school education	Professional educational	University									
C33	Why not?	select_multiple	No access to the education facility	Get education at home	Health reasons	Personal/family reasons	Other (specify)											
D1	Are there lactating women in your HH?	select_one	Yes	No	Don't know	Refuse to answer												
D2	Are there pregnant women in your HH?	select_one	Yes	No	Don't know	Refuse to answer												
D3	Is the HH displaced?	select_one	Displaced and IDP status	Displaced but does not have IDP status	Not displaced but has a status of IDP	Used to be displaced but returned and has a status of IDP	Used to be displaced but returned and has NO status of IDP	Partially displaced	No									
D4	Is any HH member eligible to receive IDP benefits?	select_one	Yes	No	Don't know	Refuse to answer												
D5	If yes, do all eligible hh members receive IDP benefits?	select_one	Yes	No	Don't know	Refuse to answer												
D6	Does your household need childcare for pre-school age children?	select_one	Yes	No	Don't know	Refuse to answer												
D7	If yes, does your household have access to such childcare options?	select_one	Yes	No	Don't know	Refuse to answer												
D8	Does every person in your household have personal ID (passport)?	select_one	Yes	No	Don't know	Refuse to answer												
E1	Did you have heating shortages in the last 3 mo?	select_one	Less than 1 day	More than 1 day	None													
E2	What was the longest shortage in the last 3 mo?	select_one	1 - 3 days	3 - 7 days	more than 1 week													
E3	How do you cope with the lack of fuel?	select_multiple	Heat the house only several hours per day	Heat only bedrooms	Using fuel sparingly	maintain minimum temperature	Sleep with bottles with hot water	Other (specify)	No fuel shortages									
E4	When did the heating season begin for your HH?	select_one	September	October	November	December	January	Has not started										

E5	When did the heating season end for you last year?	select_one	March	April	May	June	Other (specify)											
E6	Why did the heating season not start?	select_one	Heating system was damaged and has not been repaired yet	Lack of money and it was cut	No fuel for heating	Other (specify)												
E7	What type of fuel does your HH use most for heating?	select_one	Mains heating	Electricity	Gas	Kerosene	Wood	Coal	Briquettes (Not coal ones)	None								
E8	Does your HH have access to enough stocks of heating fuel for the whole winter?	select_one	Yes	No	Do not need	Don't know	Refuse to answer											
E9	Is adequate quality heating fuel available on the market?	select_one	Yes	No	Don't know	Refuse to answer												
E10	Do you experience problems with the access to or availability of fuel?	select_multiple	Lack of money to buy fuel in sufficient volume	Lack of money and no fuel in sufficient volume	Interruptions in the supply of fuel in the market	Problems with delivery of fuel (i.e. hard to find a car, bad roads etc.)	No	Other (specify)										
E11	Does your HH currently have sufficient supplies of heating fuel?	select_one	Yes	No	Do not need	Don't know	Refuse to answer											
E12	Overall, do you feel your house is warm enough over the winter?	select_one	Yes	No	Don't know	Refuse to answer												
E13	Does your household have running water at least every day or other source of safe water (i.e., well) in your place of living?	select_one	Yes	No	Don't know	Refuse to answer												
E14	Does your household have access to central sewage system?	select_one	Yes	No	Don't know	Refuse to answer												
E15	How does your HH manage garbage?	select_multiple	Municipal garbage removal	burning	composting	burial	other (specify)											
E16	Is public transportation available within 1 km of your household?	select_one	Yes	No	Don't know	Refuse to answer												
E17	What is your most frequent means of transport?	select_one	Public transport	private taxi	private minibus	personal car	travelling by foot	etc.										
F1	How many days during the past 7 days did members of your household eat the following food items, prepared and/or consumed at home? Cereals, grains (rice, pasta, bread, buckwheat)?	select_one	0	1	2	3	4	5	6	7								
F2	Quantity of days from 7: roots & tubers (potato, onions)	select_one	0	1	2	3	4	5	6	7								
F3	Quantity of days from 7: vegetables & leaves (tomato, cucumber, carrots, preserved/pickled/salted vegetables)	select_one	0	1	2	3	4	5	6	7								
F4	Quantity of days from 7: fruits (apple, banana, citrus, apricot, peach etc.)	select_one	0	1	2	3	4	5	6	7								
F5	Quantity of days from 7: Meat, fish (beef, lamb, pork, chicken, canned meat, fish)	select_one	0	1	2	3	4	5	6	7								
F6	Quantity of days from 7: eggs	select_one	0	1	2	3	4	5	6	7								
F7	Quantity of days from 7: pulses, nuts & seeds (beans, chickpeas, lentils, other)	select_one	0	1	2	3	4	5	6	7								
F8	Quantity of days from 7: milk and dairy products (milk, yoghurt, cheese, cottage cheese)	select_one	0	1	2	3	4	5	6	7								
F9	Quantity of days from 7: oil / fat (vegetable oil, butter, fat (salo), margarine)	select_one	0	1	2	3	4	5	6	7								
F10	Quantity of days from 7: sugar / sweets (honey, cakes and sweets, sugary drinks)	select_one	0	1	2	3	4	5	6	7								
F11	Quantity of days from 7: condiments / spices (tea, coffee, garlic, spices)	select_one	0	1	2	3	4	5	6	7								
F12	In the past 30 days, did anyone in your household have to engage in any of the following coping strategies? Sold household assets/goods (radio/furniture/TV...)?	select_one	Yes	No; was not needed	No; but needed	No; Already done so can't do it anymore												

F13	Spent savings	select_one	Yes	No; was not needed	No; but needed	No; Already done so can't do it anymore												
F14	Purchased food on credit or borrowed food	select_one	Yes	No; was not needed	No; but needed	No; Already done so can't do it anymore												
F15	Send household members to eat/live with another family or friends	select_one	Yes	No; was not needed	No; but needed	No; Already done so can't do it anymore												
F16	Sold productive assets or means of transport (sewing machine, bicycle, car, etc.)	select_one	Yes	No; was not needed	No; but needed	No; Already done so can't do it anymore												
F17	Withdrew children from school / kindergarten	select_one	Yes	No; was not needed	No; but needed	No; Already done so can't do it anymore												
F18	Reduce essential health expenditures (including drugs)	select_one	Yes	No; was not needed	No; but needed	No; Already done so can't do it anymore												
F19	Reduce essential education expenditures	select_one	Yes	No; was not needed	No; but needed	No; Already done so can't do it anymore												
F20	Sold house or land	select_one	Yes	No; was not needed	No; but needed	No; Already done so can't do it anymore												
F21	Entire household migrated/displaced	select_one	Yes	No; was not needed	No; but needed	No; Already done so can't do it anymore												
F22	HH member(-s) moved elsewhere in search of work	select_one	Yes	No; was not needed	No; but needed	No; Already done so can't do it anymore												
F23	Used degrading sources of income, illegal work, or high risk jobs	select_one	Yes	No; was not needed	No; but needed	No; Already done so can't do it anymore												
F24	In the past 7 days, if there have been times when you did not have enough food or money to buy food, so has your household had to: Rely on less preferred, less expensive food?	select_one	Yes	No	Don't know	Refuse to answer												
F25	Reduce number of meals eaten per day?	select_one	Yes	No	Don't know	Refuse to answer												
F26	Reduce portion size of meals?	select_one	Yes	No	Don't know	Refuse to answer												
F27	Reduced food intake for adults to economy some food for children?	select_one	Yes	No	Don't know	Refuse to answer												
F28	Do you have more problems with access to food the market/shops in winter than in summer?	select_one	Yes	No	Don't know	Refuse to answer												
F29	If yes, why?	select_multiple	Long distance to the market	No method of transport	Inefficient public transport	Security concerns on way (mines/shelling/checkpoints)	Harsh weather conditions affecting travel	Roads damaged	Other (specify)									
F30	Is the variety of fruits and vegetables lower in the winter?	select_one	Yes	No	Don't know	Refuse to answer												
F31	Is the quality of fruits and vegetables lower in the winter?	select_one	Yes	No	Don't know	Refuse to answer												
F32	Does your HH preserve food for winter?	select_one	Yes	No	Don't know	Refuse to answer												
F33	What does your HH preserve?	select_multiple	Vegetables	Fruits	Meat	Fish	Other (specify)											
F34	Are you able to preserve sufficient food to meet your needs in the winter?	select_one	Yes	No	Don't know	Refuse to answer												
F35	To what extent do you rely on your own food production?	select_one	Not at all	Supply some food items	Supply most of the food items	Don't know / NS												

F36	What kind of home food production does your HH engage in?	select_one	Own livestock	home gardening	gardening elsewhere (dacha)	beekeeping	commercial farmer											
F37	Has the conflict affected your ability to produce your own food?	select_one	Yes	No	Don't know	Refuse to answer												
F38	How has the conflict affected your ability to produce your own food?	select_multiple	Landmine/UXO contamination	Security concerns (shooting/shelling)	property located in NGCA	property too far due to HH displacement	Other (specify)											
F39	Have your livestock been affected this winter?	select_one	Yes	No	Don't know	Refuse to answer												
F40	How have your livestock been affected?	select_multiple	Lack of food	Low quality of food	damaged shelter premises	reduced market demand for livestock related product	Other (specify)											
F41	How far is the nearest food market from your HH?	select_one	0-3km	3-6km	6-9km	9-12km	12-15km	>15km										
F42	How long does it take you to travel to the food market using your typical mode of transportation?	select_one	Less than 15 minutes	15 minutes to 1 hour	more than 1 hour													
F43	What type of food market is this?	select_one	Small shop	Supermarket chain	Open market (bazar)	Other (specify)												
F44	Does your HH experience any problems accessing the food market?	select_one	Yes	No	Don't know	Refuse to answer												
F45	What problems does your HH experience in accessing the food market?	select_multiple	Distance to market	Cost of transport	Cost of food in the market	Lack of availability of food products in the market	Other (specify)											
F46	What are the 3 most significant problems in accessing the food market?	select_multiple	No problems	Crossing checkpoints in GCA	Opening hours insufficient	Items not available/not regularly available	Items too expensive	Items poor quality	Market damaged	Other (specify)								
G1	What is the estimated amount spent by the household during the last 30 days for the following items (in UAH)? Food expenditures	integer	n/a															
G2	Utilities and/or Rent	integer	n/a															
G3	Health (pharmaceuticals, medical treatment)	integer	n/a															
G4	Transport (public transport, taxi, petrol)	integer	n/a															
G5	Education	integer	n/a															
G6	Hygiene (soap, diapers etc)	integer	n/a															
G7	Alcohol and tobacco	integer	n/a															
G8	Clothing	integer	n/a															
G9	All other expenditures	integer	n/a															
G10	Does any employed member of your HH have disruption to work attendance due to winter?	select_one	Yes	No	Don't know	Refuse to answer												
G11	What are the reasons for disruption?	select_multiple	Frequency of public transport	Damage to roads due to weather conditions	No or poor heating in the facility I work	Family reasons	Health issues	I don't want to	Other (specify)									
G12	Do you need employment assistance?	select_one	Yes	No	Don't know	Refuse to answer												
G13	What type of employment assistance?	select_multiple	Documentation help	job finding services	cash for work	Agricultural Assistance	Small business loan	Other (specify)										
G15	Is your HH currently in debt?	select_one	Yes	No	Don't know	Refuse to answer												
G16	Who is your main lender?	select_one	Bank/formal financial institution	Informal moneylender	Family/Friends	Landlord (more than 1 month behind on rent)	Utility services	Refuse to answer	Other (specify)									
G17	Do members of your HH need to pass a GCA checkpoint to access services/livelihood opportunities?	select_one	Yes	No	Don't know	Refuse to answer												

G18	How long is the average waiting time at a GCA checkpoint?	select_one	Less than 15 minutes	15 minutes to 1 hour	more than 1 hour									
G19	Which services are affected?	select_multiple	Education	Health	Employment	Markets	Agricultural land	Social payments	Other (specify)					
G20	Is there a curfew to pass through the internal checkpoint?	select_one	Yes	No	Don't know	Refuse to answer								
G21	Does this affect access to services/work?	select_one	Yes	No	Don't know	Refuse to answer								
G22	if yes, which services?	select_multiple	Education	Health	Employment	Markets	Agricultural land	Social payments	Other (specify)					
G23	What are the top 3 most serious security concerns for your HH?	select_multiple	Shelling	Shootings	Military presence	wild animals/stray dogs	Landmines	Other UXO	No concerns					
G24	Have these security concerns affected your household's access to services/employment?	select_one	Yes	No	Don't know	Refuse to answer								
G25	Since summer 2017, how have your HH's feelings about safety changed?	select_one	Got worse	Got better	Not changed	Don't know / NS								
G26	What was the total combined hh income (including salaries, pensions, social benefits, etc)	integer	n/a											
G27	Which of the following types of assistance has the household received in the last 30 days?	select_multiple	Pension	IDP payments	Social payments relating to vulnerability	Other social payment (specify)								
G28	How many household members currently get any type of income for the household (salary, pension, social benefits, informal/small commerce)?	integer	n/a											
G29	Which share of total household income is generated by female members of household?	percentage	n/a											
G30	Which share of total household income is generated by male members of household?	percentage	n/a											
G31	Are female members of your household engaged into unpaid employment?	select_one	Yes	No	Don't know	Refuse to answer								
G32	Are male members of your household engaged into unpaid employment?	select_one	Yes	No	Don't know	Refuse to answer								
H1	Has anyone in your HH received humanitarian assistance in the last 12 months?	select_one	Yes	No	Do not need	Don't know	Refuse to answer							
H2	If yes, what type(s)?	select_multiple	Food needs	education needs	hygiene needs	needs relating to livelihoods	needs relating to legal assistance	shelter and utilities	agricultural inputs	medical needs	health/nutrition	fuel assistance	multi-purpose cash	
H3	If yes, was there a complaint system that could be used to give feedback if necessary?	select_one	Yes	No	Don't know	Refuse to answer								
H4	If yes, was your HH consulted about your needs and preferences before the aid was distributed?	select_one	Yes	No	Don't know	Refuse to answer								
H5	When was the last time you received support?	select_one	Less than a week ago	Between one and four weeks ago	Between one and two months ago	More than two months ago								
H6	What type of support did you receive?	select_multiple	Food needs	education needs	hygiene needs	needs relating to livelihoods	needs relating to legal assistance	shelter and utilities	agricultural inputs	medical needs	health/nutrition	fuel assistance	multi-purpose cash	
H7	What type of humanitarian assistance does your household require in the future?	select_multiple	Food needs	education needs	hygiene needs	needs relating to livelihoods	needs relating to legal assistance	shelter and utilities	agricultural inputs	medical needs	health/nutrition	fuel assistance	multi-purpose cash	
H8	What mode of delivery do you prefer for humanitarian assistance?	select_one	Cash	vouchers	basket of goods (in-kind)	training/capacity building	other (specify)							
H9	What type of 'mode of delivery' of cash assistance do you prefer	select_one	Bank account	Cash in Envelope or direct cash payment	Paper voucher	Delivery through micro finance	Pre-paid card	Smart card	Mobile money	Mobile voucher	Cash payment - post office			

						institutions (middle man)								
H10	How far is the nearest financial service provider from your HH?	select_one	0-3km	3-6km	6-9km	9-12km	12-15km	15-18km						
H11	Which organization(s) have you received cash assistance from?	select_multiple	Government institutions of Ukraine	Institutions of DPR/LPR	Local Humanitarian agencies	UN agency	Religious institutions	For free from other organizations and companies	Other (specify)	Don't know	Refuse to answer			
H12	How many times did you receive cash assistance?	select_one	Once	Twice	3+ times	Don't know								
H13	How many months of need was covered by the cash assistance?	integer	n/a											

## Annex 2: Enumerator FGD tool

### GENERAL INFORMATION

Number

Date

KOATUU

Settlement

District

Name of facilitator

### 1. GENERAL QUESTIONS ON THE HUMAN SETTLEMENT.

Please summarize your impressions of the locality:

- 1) Size (large / medium / etc.)?
- 2) What groups mainly represent the population (elderly / many children / etc.)?
- 3) Atmosphere (positive / depressive / etc.)?
- 4) Any other features that you notice? "

### 2. DATA COLLECTION PROCESS

- 1) Did you manage to collect the required number of interviews?  
\* If not, why? "
- 2) How did the respondents behave during the interview and before it?
- 3) How much time did you spend searching for the respondent?"
- 4) Were the respondents friendly?  
\* If not, why? "
- 5) Did they agree to answer all the questions? 6) Which questions were the most sensitive?

### 3. SAFETY. What is the security situation in the village?

- 1) Did you hear the sounds of shelling?
- 2) Did you see military and / or military equipment in the locality?
- 3) Have any exploded or unexploded mines / other explosive remnants of war?
- 4) How did you feel in this locality?
- 5) How does the security situation affect different categories of people (people with disabilities / elderly / single parents / etc. )  
- Are there any comments from the public regarding this issue?  
"Your personal observations regarding this question?"
- 6) Any other comments regarding security issues.

### 4. ACCESS TO SERVICES.

- 1) Have you seen the queues? (ATM, bank branch, social services, post office, etc.?)  
\* If so, where?
- 2) Have you seen closed, non-functioning institutions? (ATM, bank branch, social services, post office, etc.?)  
\* If so, which ones?
- 3) Have you seen private companies (recruiting companies / service stations / shops / etc.)
- 4) Do different categories of the population have access to services in this population center (people with disabilities / elderly / single parents / etc.)  
- Are there any comments from the public regarding this issue?  
- Your personal observations regarding this issue?

### 5. INFRASTRUCTURE

- 1) What is the quality of roads to the settlement and inside it

- 2) What is the main mode of transport people use to leave the settlement?
- 3) Is public transport available?  
\* If so, in which communities he goes?
- 4) Is there any alternative transport?
- 5) Any other comments on the situation with transport within the settlement and in the nearest large settlements (in the context of different groups of the population)
- 6) What is the situation with employment and employment opportunities in the village?  
(in terms of different groups of the population)
- 7) How does the infrastructure situation affect different categories of the population (people with disabilities, elderly, single parents, etc.)

#### **6. PERSONAL STORIES**

- 1) Do you have personal stories told by respondents?
- 2) What are the largest problems and concerns of the inhabitants of the locality?
- 3) Do you think the majority of the inhabitants of the locality can provide adequate living conditions?
- 4) Do they have enough resources to meet basic needs and access to services?