

Libya – MSNA

Focus Group Discussion Tool

Moderator Name		Assistant Moderator Name	
Participants displacement status		Number of Participants	
Date		Gender/Category of Participants	

FGD participant name (if they refuse to give it, it is fine):	Gender and Age :	Area of Origin	Current displacement status (non-displaced vs. idp/returnees)	Profession/ Occupation:	Date first displacement – if displaced (mm/yy) – Date of return (dd/mm/yy)
1)					
2)					
3)					
4)					
5)					
6)					

Introductory Notes (2 minutes)

Hello, my name is _____. I'm a part of the [insert organisation name] Assessment Team. The information you will provide us will be used to inform response strategy and planning of the humanitarian actors.

Please note that this meeting **does not** have any impact on whether you or your family will receive assistance in the future.

Everything you us will be kept confidential. We are interested to hear all your opinions, both positive and negative and we will not mention names or who said what. We cannot promise that your suggestions will always result in immediate changes, but your feedback is really important to us and will help specify how information will inform programming / decision-making.

You can decide whether you want to take part to take the discussion or not. Once my questions have started, you have the right to refuse to answer any question, or to leave the discussion at any time. If you choose not to take part or to skip any questions, it will have no negative impacts whatsoever on your ability to access services from any agency. Please feel free to ask me any questions now, or at any point during the discussion. **Do you consent to participate in this discussion?**

This session will take no more than one hour.

Ground Rules (2 minutes)

1. The most important rule is that only **ONE person speaks at a time.**
2. There are **no right or wrong answers.**
3. You do not have to speak in any particular order
4. When you do have something to say, please do so. There are many of you in the group and it is important that I obtain the views of each of you.
5. You do not have to agree with the views of other people in the groups

Instructions to moderators

1. **Questions to participants:** these are the questions that should be read and communicated to the participants. If there are some specific vocabulary which may be unclear, do not hesitate to provide a definition for the purpose of the exercise.
2. **Probing questions:** Probes and clarifying questions are an important part of interviewing and have two main purposes: **1)** To help clarify what an interview respondent has said and **2)** To help get more detailed information on topics of interest. Probes allow the interview respondent to provide more than just a one-sentence answer to the questions you ask. **Do not read probing questions together with the questions to participants.** Use or adapt them if necessary.
3. **Gender dynamics:** With all questions, it is critically important that we understand the experiences of female headed households as well as females in general. While we are having female only focus groups, which should create a safe space for frank discussion, you must ensure that the women are speaking about their experiences. Please note response coming from female head of households and try to focus the discussions around those responses.

Questions

Introduction (5 minutes)

Questions to Participants:

1. Can everyone introduce themselves, telling me their *names*, *ages* and *occupations*, neighbourhood/city of origin?

Access to food and markets (10 minutes)

2. Do you have access to markets in your neighbourhood? Are you able to fulfil your needs? How about the quality?
 - **Probe:** If unable to fulfil needs, why can't you?
 - **Probe:** How do you evaluate the food diversity available at the local market in comparison with 2017?
3. How do you feel the prices have evolved compared to the last months?
 - **Probe:** Have traders increased their prices in the last 6 months?
 - **Probe:** Does it place a heavy burden on your household's overall expenditure? Which food groups did you notice the largest change in price over the last 6 months? Did it increase/decrease?
4. Have you substituted one food group for another in the past few months because of lack of availability/difficulties buying food?
 - **Probe:** What food is most difficult to obtain? What food group have you substituted it with?

Protection (20 minutes)

For non-displaced/host

5. Since the arrival of IDPs or returnees in the area, how well are people living together?
 - **Probe:** How is the relationship between non-displaced populations and IDPs or returnees?
 - **Probe:** Depending on participant response, ask for more details on how the relationship is good/bad etc.

For IDP/returnees:

6. Since your arrival in the area of displacement / Since your return, how has your experience been?
 - **Probe:** How is the relationship between non-displaced populations and IDPs or returnees?
 - **Probe:** Have you observed any new dynamics in the area? Any negative or positive experiences you would like to share? Have you experienced any kind of discrimination in any sphere of life because of your social group/tribal affiliation?
7. As a person (*adapt following group: 'as a man/woman/young person'*), how would you describe the safety of your current area of residence?
 - **Probe:** If you feel unsafe, can you explain why? (e.g. active fighting, communal tensions, risk of personal violence)
 - **Probe:** Where do you not feel safe? Why? Are there places you are forbidden to go to? By who and why?
8. **For women groups only:** Have you heard, or have you personally experienced troubles or violence because you are a woman/based on your gender recently in the area?
9. Have people in your community/area experienced signs of psychological distress recently?

Access to basic services – Health & Education (10 minutes)

10. Health: What is the state of health services in your area right now and in the previous months?
 - **Probe:** What are the primary health needs? Medical supplies? Trained personnel? Financial support in general? General access to medication?
11. Health: Are you aware of any plans to increase the capacity of health facilities in your area in the coming month or year?
 - **Probe:** How do you see this impacting your ability to access healthcare and medical support?
12. Education: What is the state of education in your area right now and in the previous months?
 - **Probe:** What are the primary education needs? (i.e.: supplies, lack of personnel? General access to it?)

Expenditure, Livelihoods and coping mechanism (10 minutes)

13. Do you have more than one source of income? If yes, which?
 - **Probe:** Are you regularly paid for your work? How often are you paid? How are you paid?
14. Have you had difficulty in accessing funds arriving to your bank account?
 - If you are unable to access the cash, are you using other modalities of payment e.g. cheques and bank transfers? Do you incur fees and if so how much?
 - If you receive salary to your bank account, are you able to use it? If yes, how much money do you manage to withdraw on a monthly basis and is it enough to cover your needs? If you had difficulties accessing funds from your account, can you describe the issues you are facing and how you deal with them.
15. Given the liquidity crisis experience in Libya, are you able to comfortably meet your expenses? If not, how do you cope with the gap?
 - **Probe:** Less cash exchanges and more trade of goods and services? Prioritising purchases? Are you using e-cards, other alternative payment methods or accessing subsidies? Purchase on credit? Are there extra fees if you pay with certified cheques or through bank transfers?
 - **Probe:** Have your coping strategies changed in the past 6 months? Why and how?
 - **Probe:** *What payment methods are most commonly used and accepted to purchase goods at markets? Has there been a change in the type of payment you use? If so, why and how have you managed to purchase goods?*
 - **Probe:** Are government salaries being paid in your region? If you or someone you know is employed on the state payroll, are you currently working? Are you being paid? How regularly? Do you see the situation improving over the next few months?

Conclusion

Finally, could each person use one word to express their feelings for the future of the district/country?

Thank you all for taking out the time to share your thoughts and experiences with us.